



COMPUTER SYLLABUS CLASS 5

UNIT 1: Computer Fundamentals

1. Definition of input device with examples and pictures
2. Definition of output device with examples and pictures.
3. Definition of Storage device with examples and pictures.
4. Uses of computer.

UNIT 2: Application of computer

1. Definition of computer.
2. Uses of computer in various fields;
 - a) Airport
 - b) Bank
 - c) Schools
 - d) Railway Station
 - e) Hospitals

UNIT 3:MS Word(Practical application)

1. Creating a new file in MS Word.
2. Saving a file, using GUI and shortcut key.
3. Changing fonts and applying different options related to fonts
 - a) Bold, Italic, underline, superscript, subscript, font size, color
4. Applying shapes to a document.
5. Getting multiple pages in a document.
6. Applying different color styles

UNIT 4: Generation of Computer

1. Use and history of computer.
2. 1st generation with period, main component and examples.
3. 2nd generation with period, main component and examples.
4. 3rd generation with period, main component and examples.
5. 4th generation with period, main component and examples.
6. 5th generation with period, main component and examples.

UNIT 5: MS Power Point

1. Creating slide show using;
 - a) Template
 - b) Wizard
2. Inserting slide into existing presentation.
3. Inserting pictures in a slide show.
4. Formatting a slide
 - a) Giving background, font style and color
 - b) Using word art
5. Animating a slide show
6. Auto presentation of a slide show.
7. Shortcut keys of power point.

UNIT 6: Introduction to Internet

1. Components of Internet.
2. Software requirements for internet.
3. Procedure of connecting to internet.
4. Search for top websites for entertainment, chat, shopping etc.

PRACTICAL:

1. Computer Fundamentals

2. Application of Computer
3. MS Word (Practical application)
4. Generation of Computer
5. MS Power Point
6. Introduction to Internet